



PUBLIC RECORDS REQUEST
CITY OF SUNRISE BUILDING DIVISION
1607 NW 136 AVENUE, BLDG B, SUNRISE, FL 33323
FAX 954-572-2357 PHONE 954-572-2292
PHONE 954-572-2353

Date: _____

Name of Requestor: _____

Telephone Number: _____

Address: _____

TYPE OF RECORDS REQUESTED:

- BLUE PRINT SURVEY PERMIT NUMBER _____
 INSPECTION CO
 OTHER _____

LEGAL DESCRIPTION:

Lot: _____ Block: _____ Section: _____

FOLIO NUMBER: _____

Address: _____

Owner: _____

RETRIEVAL & COPY CHARGES

| | | | |
|--|--|-----------|----|
| | PHOTOCOPY – SINGLE SIDED | 0.15 | |
| | PHOTOCOPY – DOUBLE SIDED | 0.20 | |
| | PHOTOCOPY – OVER-SIZED PAGES (UP TO 11” X 17”) | 0.50 | |
| | PHOTOCOPY – DOUBLE-SIDED 11” X 17” | 0.60 | |
| | BLUE PRINT – EACH PAGE (24”x36”) | 5.00 | |
| | FILE RESEARCH & RETRIEVAL (after first 30 minutes) | 25.00 | |
| | BLUE PRINT RESEARCH & RETRIEVAL (after first 30 minutes) | 25.00 | |
| | PERMIT CARD | 38.00 | |
| | OPEN PERMIT SEARCH | *40.00 | |
| | * Technology Fee (5% of Fee) | | |
| | | TOTAL DUE | \$ |

Date Completed: _____ Initialed: _____