

Sustainability Advisory Board  
Meeting Minutes  
July 10, 2019

**I. Welcome**

A. Roll Call

**Present:** Marcus Austin, Michael Fils-Aime, Ryan Goldman, Bradette Jepsen. Laila Kitchen, Emolyn Shaw, N. Skye McCloud, Lawrence Szeliga, and Derric Tay. **Staff:** Carrie Kashar (Sustainability Officer).

B. Approval of Meeting Minutes

The minutes for the month of June meeting was approved by the Board.

C. Events and Announcements

1. Back to School Roundup is scheduled for August 3, 2019.
2. The National Night Out Against Crime is scheduled for August 6, 2019.
3. Florida Association of Environmental Professionals (FAEP) Conference will be held in Tampa Bay on September 20, 2019.
4. The Garden for Wildlife Workshop is scheduled for September 21, 2019.
5. The 11<sup>th</sup> Southeast Florida Regional Climate Leadership Summit will be held on December 3-5, 2019, at the Casa Marina Resort in Key West, Florida.
6. Sunrise Residents Leadership Academy will be occurring in Fall 2019. The application will be sent out to the Board as soon as it is available.

**II. Public Open Discussion**

There was no one in attendance from the public.

**III. Presentations**

Quarterly Good and Green Update by Dr. Carrie Kashar, Sustainability Officer  
The Sustainability Officer reported to the Board the quarterly Good and Green update which included the following:

1. Outreach Activities – These included 8 events, 5 presentations, and 1 workshop. There was an annual meeting of the Florida Sustainability Directors Network which was held in May 8-9, 2019, in Sarasota, Florida.
2. The Sustainability Officer inquired if the Board had received the Sustainability E-Newsletter electronically, and they all responded that they had received it. The e-newsletter was going out monthly, and it was being sent out to approximately over 2,000 contacts.
3. Be A Butterfly Hero Program – This program was doing well and the City was at approximately 84% completed. The Sustainability Officer noted that with additional help from the Board members the City would be able to achieve the goal as they were only 7 points away. She is continuing with the planning and the celebration for our achievement for attaining the goal for November 2, 2019.

The Sustainability Officer added Utilities Department had 3 Piper High School interns for the summer, and they helped plant the containers to certify City Hall as a Wildlife Habitat.

Through the Connectivity Grant the City's Be A Butterfly Hero Program has given out 65 homeowner waivers, held 3 community gardening workshops, installed shade trees and a garden at Welleby Elementary, distributed 50 Trees For Wildlife saplings, and added a bird garden of 500 bird-friendly plants in Markham Park. She is awaiting to hear if the NWF Grant will be extended for another year, as it technically ended on June 30, 2019.

4. Adopt-A-Street Program – There was no Adopt-A-Street Program events for this quarter, and there are only 5 of the 10 streets that have been adopted. The Sustainability Officer asked the Board if they knew of any group who would be willing to adopt a street, or if they would be willing to adopt a street as a group. Discussion ensued about the matter, and the Board decided it would be a project they would like to do as it would be done once per quarter. It was explained that a different Board member would be voted quarterly as the coordinator of the cleanup of the street. The Board coordinator would then involve the assistance of friends, family, or other volunteers with the cleanup of the street.

**The Board made a recommendation to work on the Adopt-A-Street Program, and to coordinate a cleanup once every quarter. The Sustainability Officer will schedule the Broward County's Adopt-A-Street Coordinator to schedule the safety meeting for an upcoming Board meeting.**

5. PACE Program – During the quarter from January through March 2019, there were 233 applications which were submitted, and 92 projects were completed within the City. Below is the breakdown of the projects which were completed:
  - a. 17 were energy efficiency projects
  - b. 8 were renewal energy (solar panels)
  - c. 116 were hurricane protection projects
 The total breakdown may not add up to 92 projects as one project may have multiple projects.
6. Conservation Pays – Two residents tied as third place winners in the ConservationPays game, and they were presented with a \$500 check at the previous City Commission meeting. Toilet Rebates – During the last quarter

as of October 1, 2018, we were at a total of 335 rebates which were 25 rebates away from our annual goal.

7. Residential Irrigation Rebate Program – The Sustainability Officer inquired if any of the Board members applied, but they responded they were not aware of nor have they signed up for the program. The Sustainability Officer encouraged any eligible Board members to apply for the program and let her know of their experience, as this is a pilot program, and they could get an onsite evaluation, a water conservation kit, and program information.
8. Ongoing Projects - – The Sustainability Officer related to the Board additional projects she was working on were:
  - a. Pass Up Plastics Sunrise Pledge
  - b. Green Events Policy
  - c. Data and benchmarking recording information
  - d. LED Lighting Retrofits
  - e. EV-Charging Stations

Discussion ensued and questions were asked about these projects.

#### **IV. Old Business**

NWF Community Wildlife Habitat designation report from each member on efforts since the last meeting

Board members Skye, Bradette and Emolyn reported on their efforts to recruit businesses and/or homeowners for the NWF Community Wildlife since the last meeting. The Sustainability Officer reported she was working with All Saints Catholic School to get them certified. She reported the schools she has not been able to communicate with to date were Banyan Elementary and Salah Tawfik School.

#### **V. New Business**

Review connections and gaps between Comprehensive Plan and Sunrise Sustainability Action Plan

The Sustainability Officer inquired if the Board members knew where to find the Comprehensive Plan on the City's website. She explained the Comprehensive Plan was the vision and development for the City. Discussion ensued and the Sustainability Officer explained the guidelines and processes as to what the Board will need to do in order to research as to how the Comprehensive Plan and the Sustainability Action Plan interact with each other. They will not be making any changes but will only research the connections between both plans.

#### **VI. Other**

Marcus gave a challenge out to the Board to talk to their neighbors about the NWF Wildlife Habitat certification, so as to meet the goal.

#### **VII. Agenda Items for Next Meeting**

- A. Adopt-A-Street Program Safety Presentation
- B. Board Members to Share what they found for each goal for Comp Plan/SAP

**VIII. Adjourn**

A motion was made to adjourn the meeting. The motion passed without opposition.

Minutes were prepared by: Donna Moore

Respectfully Submitted by: Dr. Carrie Kashar